

AMLHUB Mobile App Short Guide

Download the app from the Play Store or App Store.



iOS Apple Store QR code

Scan with your phone camera
& click the link



Android Playstore QR code

Scan with your phone camera
& click the link



1. Log into the app using Single Sign-On (note, you must use your corporate email which is unique to you).
2. Create a new deal by pressing the '+' button.
3. Add the property address and select from the dropdown (or continue typing the address if it is not recognised).
4. Fill in all the fields and push "Create Deal".
5. If owners have been pulled from the LINZ title, they will display on the screen. Tap on their name to add documents.
6. Press the '+' button if you want to add an owner.
7. Press 'Scan Documents Now' to scan documents.
8. Follow the instructions to scan documents (if requested, grant access to your phone's camera).

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9. The app will let you know if another ID is required or if you can proceed to proof of address.
10. Select or type in your client's residential address.
11. The app will prompt you if a document scan is required.
12. Return to the deal screen and continue adding owners.
13. Press the 'Handover' button.
14. Fill in additional information as prompted, including a key contact's email address and phone number.

14.a. Indicate whether any red flags are present in the onboarding, and if yes, write a note detailing what they are.

14.b. Select from the country dropdown which country your individual is associated with.

If they are a high net-worth individual, select the option here.

15. Once all information has been supplied, press the 'Handover' button at the bottom of the screen to send the deal to administrators.

Important!

Ensure you have informed your client that the AMLHUB Compliance team will be in touch via email / mobile phone.

Red Flags Examples

Here are some examples of Red Flags that may be present in a deal. Note that this list is not exhaustive.

- On-selling property too quickly.
- Selling the property at a great loss.
- Power of attorney used in an unusual or unexplained manner.
- Communication takes place only through a third party.
- Reluctant to meet in-person or provides inconsistent personal information.
- Sale of a high-end property that does not fit the profile (e.g. student, unemployed, age).
- Does not ask basic seller questions – behaviour seems to illustrate the transaction is only to move money.
- Vendor is unusually resistant to completing CDD.
- Urgency on the sale of the property without valid reasons.